**Worksheet Jaromír ŠIMONEK, Nitra, Slovakia for the first 12 months of the project solving**





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| Preparation of presentation for the workshop on Dual Career in Sport in October |
| Discussion with the Slovak sport associations´ representatives on the contents of the workshop and their participation in it |
| Creation of promotion materials to the project workshop  |
| Studying the materials for the workshop on dual career in sport |
| Preparation of the workshop on DC in sport - administration |
| Preparation and distribution of invitation letters to sport associations and stakeholders |
| Analysing the questionnaires returned from athletes – graphic display |
| Analysing the questionnaires returned from athletes – final statistics |
| Preparation of the workshop on DC in sport - administration |
| Preparation of the workshop on DC in sport – contents of the workshop |
| Preparation of the workshop on DC in sport – discussion and administration of the workshop at the Ministry of Education |
| Preparation of the workshop on DC in sport + consulting the issues of the project with the Ministry of Education |
| Preparation of the workshop on DC in sport – powerpoint presentation |
| Administrative and financial issues |
| Analysis of gaps and weeknesses in the national public laws and regulations (sport) |
| Discussion with the Slovak sport associations´ representatives on the contents of the workshop and their participation in it |
| Analysis of gaps and weeknesses in the national public laws and regulations (education) |
| Analysis of gaps and weeknesses in the national public laws and regulations (employment) |
| Discussion with sport associations and stakeholders on DC |
| Preparation of the National report on the gaps and weeknesses |
| Preparation of the annual report on the project |

Preparation of 5 presentations for the meetings in Bucharest and Budapest.

**Money spent on the project as of December 31st 2016**

**Total sum alloted to Nitra: 14,937.02 eur**

**Expenditures:**

Personnel costs: 1506,57 + 530,11 +........nov-dec ref mzdy...= 2036,68

Travel and subsistance: 1677,95

Consumables and supplies: 226,89 + 864,63

Subcontracting: 483 + 7,70 + 447,96

Co-financing: 2987,40

**Detailed costs:**

Business trip to Bratislava (Ministry of Education).................. 15 eur

Business trip to Bukurest kick-off meeting.............................1,070 eur

Business trip to Budapest ...................................................... 410 eur

Consumable material: toner, paper, roll-up...........................226.89 eur

 Domain of the project (DC4AC.sk)...........................................66 eur

Insurance.................................................................................4.40 eur

Printing services (brochure „Guidelines...“)............................202.21 eur

Translation of the guidelines into Slovak.................................486.15 eur

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